

INVITATION TO BID FOR THE PURCHASE OF LGU OFFICE SUPPLIES

1. The Local Government Unit of Loon, Bohol through its appropriation from the general fund intends to apply the sum of **Three Hundred Seventy-Two Thousand Seven Hundred Thirty-Two Pesos (₱ 372,732.00)** being the Approved Budget for the Contract (ABC).
2. The Local Government Unit of Loon now invites bids for the **Purchase of LGU Office Supplies**. Prospective bidders should have completed a similar project for the past three (3) years. Bids in excess of ABC shall be automatically rejected at bid opening.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act".

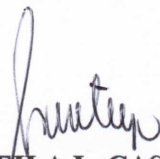
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from Office of the Bids and Awards Committee [BAC], through the BAC Secretariat, Conference Room, New Building Municipal Hall, Loon and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M., Monday to Friday.
5. A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **₱ 500.00**.
6. Bids must be delivered to the address on or before **March 7, 2023 at 8:30 AM** at the Office of the Bids and Awards Committee, Conference Room, Municipal Hall, Cogon Norte, Loon, Bohol. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
7. The complete schedule of activities is listed as follows:

Activities	Schedule
• Advertisement/Posting of IAEB	February 28, 2023
• Availability and Issuance of Bidding Documents	February 28, 2023
• Submission of Technical and Financial Proposals	March 7, 2023; 8:30 AM
• Opening and Evaluation of Technical Proposals	March 7, 2023; 8:30 AM
• Opening of Financial Proposals	March 7, 2023

8. The BAC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time, prior to contract award, without incurring any liability to the affected bidder or bidders.

Approved:


SHEILA L. CASTROJO
Chairperson, Bids and Awards Committee [BAC]