



Republic of the Philippines  
Province of Bohol  
Municipality of Loon  
Office of the Mayor



Vision : A socioeconomically developed town with empowered people who nurture their heritage and sustainably manage their resources through shared and service-oriented governance

Mission: To create a socioeconomically developed environment through sustainable management of resources and enhancement of people's capabilities for inclusive growth

EXECUTIVE ORDER NO. 11  
Series of 2024

RECONSTITUTING THE MUNICIPAL INVENTORY, DISPOSAL AND AWARDS COMMITTEES

WHEREAS, it is the policy of the State that all resources of the government shall be managed, expended or utilized in accordance with pertinent laws and regulations, and safeguarded against loss or wastage;

WHEREAS, the Local Government Code of 1991 stresses the need for local government units to formulate measures so that such national policy is faithfully adhered to; and authorizes the institution in every LGU of an accountable, efficient and dynamic organizational structure and operating mechanism in the furtherance of its duties, functions and responsibilities and for ensuring its accountability;

WHEREAS, it is within the duties, functions and obligations of the LGU of the Municipality of Loon to keep records of all its property, conduct a regular inventory of the same, and dispose of those that are destroyed, defective or whose continued use is no longer beneficial to the LGU;

WHEREAS, the Municipal Inventory, Disposal and Awards Committees created by virtue of Executive Order No. 05, Series of 2022 need to be reconstituted;

NOW THEREFORE, premises considered and by virtue of the authority vested upon me under the Local Government Code and other existing laws, I, Elvi Peter L. Relampagos, mayor of the Municipality of Loon, Bohol, do hereby declare and order the following:

**Section 1.** The Municipal Inventory Committee, Municipal Disposal Committee and Municipal Committee on Awards, are hereby reconstituted, as follows:

POSITION	MUNICIPAL INVENTORY COMMITTEE	MUNICIPAL DISPOSAL COMMITTEE	MUNICIPAL COMMITTEE ON AWARDS
Chairman	Celso R. Orion	Teodomiro P. Coritico	Elvi Peter L. Relampagos
Members	Reil R. Lesula, CE Lean F. Longos Lucy B. Polgares Joan S. Mejares Charles M. Rotersos	Noel S. Castrojo, CE Celso R. Orion Elmer R. Campeceño Jynn A. Tamiroy Head of concerned department/office	Teodomiro P. Coritico Amulfo S. Relampagos, CPA Sheila L. Castrojo Celso R. Orion
Secretariat	Lean F. Longos	Jannes D. Cantones, LicAgr	Sheila L. Castrojo

**Section 2.** The Municipal Inventory and Disposal Committees as well as the Municipal Committee on Awards shall perform the duties and responsibilities that are mandated in the Handbook on Property and Supply Management System of the Commission on Audit and other pertinent laws, regulations, orders and circulars.

**Section 3.** This Executive Order shall take effect immediately.

Done this 4<sup>th</sup> day of February 2022 in the Municipality of Loon, Bohol.

ELVI PETER L. RELAMPAGOS  
Mayor