



Republic of the Philippines  
Province of Bohol  
**Municipality of Loon**  
**Bids & Awards Committee**



**VISION:** A socioeconomically developed town with empowered people who nurture their heritage and sustainably manage their resources through shared and service-oriented governance

**MISSION:** To create a socioeconomically developed environment through sustainable management of resources and enhancement of people's capabilities for inclusive growth

**INVITATION TO BID**  
**Purchase of Office Supplies for Child Development Centers**

1. The Local Government Unit of Loon, Bohol through its appropriation from the general fund intends to apply the sum of **Two Hundred Twenty-Five Thousand Three Hundred Two Pesos (P 225,302.00)** being the Approved Budget for the Contract (ABC).
2. The Local Government Unit of Loon now invites bids for the **Purchase of Office Supplies for Child Development Centers**. Prospective bidders should have completed a similar project in the past two (2) years. Bids in excess of the ABC shall be automatically rejected at bid opening.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from the Office of the Bids and Awards Committee [BAC], through the BAC Secretariat, Conference Room, New Building Municipal Hall, Loon, and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M., Monday to Friday.
5. A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **P 500.00**.
6. Bids must be delivered to the address on or before **May 13, 2025, at 8:30 AM** at the Office of the Bids and Awards Committee, Conference Room, Municipal Hall, Cogon Norte, Loon, Bohol. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids will not be accepted
7. The complete schedule of activities is listed as follows:

| Activities                                        | Schedule              |
|---------------------------------------------------|-----------------------|
| • Advertisement/Posting of IAEB                   | May 6, 2025           |
| • Availability and Issuance of Bidding Documents  | May 6, 2025           |
| • Submission of Technical and Financial Proposals | May 13, 2025; 8:30 AM |
| • Opening and Evaluation of Technical Proposals   | May 13, 2025; 8:30 AM |
| • Opening of Financial Proposals                  | May 13, 2025          |

8. The BAC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time, prior to contract award, without incurring any liability to the affected bidder or bidders.

Approved by:

  
**SHEILA L. CASTROJO**  
BAC Chairperson